

<b>DSG CENTRALLY RETAINED PROPOSAL 2023-24</b>			<b>NO: DD1</b>
<b>Title of Proposal</b>	Health & Safety Licences & Subscriptions - CLEAPSS	<b>Date</b>	Sept 2022
<b>Lead Officer</b>	Andy Timmins	<b>Contact Tel.</b>	0121 569 8302
<b>Annual Funding Proposal (£)</b>			
		£5,990	
<b>Which phase of school does this support (✓)?</b>		<b>Primary</b>	<b>Secondary</b>
		✓	✓
<b>What proportion will each phase bear? Please state as an amount per pupil.</b>		<b>Primary</b>	<b>Secondary</b>
		Service to be apportioned on an amount per pupil, subject to confirmation of 2022-2023 subscription formula from CLEAPSS. An individual charge of £55 will also be made for the radiation protection advisor subscription (RPA) for the 3 Sandwell MBC secondary schools	
<b>Is the service provided a statutory function? (Please provide detail below if yes)</b>		<b>Yes</b>	
As detailed in the 'benefits to schools' forum' section below			
<b>How has this proposal been calculated?</b>			
<p>This proposal has been calculated based on the subscription and licence cost for the service outlined below, with a support element (salary costs) to administer the associated functions. Please note that costs included in this proposal have been estimated, based on 2022 - 2023 subscription rates as costs for 2023-24 have not yet been confirmed, so may be subject to change. However, based on the current subscription rate the cost would be around £0.20 per pupil.</p> <p>CLEAPSS: subscription to the national school science and design and technology advisory body.</p>			
<b>What will be the benefits to schools in Schools Forum agreeing this proposal? (Please give any details of previous proposals of a similar nature or specific details of requirements such as staffing and services)</b>			
<p>CLEAPSS; membership allows access to termly newsletters, a wide range of free safety publications, model risk assessments, and a telephone helpline. An additional element of the subscription for Secondary schools meets the statutory duties as required by the Ionising Radiation Regulations 1999, of having an appointed suitable Radiation Protection Advisor (RPA) and ensuring the safe management of radioactive substances.</p>			
<b>What will be the impact if School Forum agree to purchase the statutory element of the service only?</b>			

**(Please give details on the total cost for the year, cost per pupil for each phase, service delivered)**

All elements of the subscription proposal relate to statutory requirements

**What will be the impact if Schools Forum do not agree to this proposal?**

Employers have specific responsibilities to ensure the safety of their employees who work with ionising radiations (and others affected by their work). Schools are not exempt and if the practical work comes within the scope of the Ionising Radiations Regulations 2017, schools must comply with the regulations. Failure to comply with their statutory duty could result in action being taken by the Enforcing Authorities (Health and Safety Executive), Head Teacher and Governing Body.

**How will the amount be deployed?**

<b>Salaries (£)</b>	£1200	
<b>Services (£)</b>	£4789.75 + £165	
<b>Schools (£)</b>		

**How will expenditure be monitored?**

Expenditure will be monitored by Andy Timmins, on behalf of the schools.

**How will impact be evaluated?**

The proposal facilitates specialist advice and support for safe Design & Technology and Science curricular activities across both primary and secondary phases.

**Please detail any income generated by the service?**

N/A